

Tender no. IIMA/CCSP/41/2016-17 dated 2.01.2017

Tender for Annual contract for Security and allied services at IIM Ahmedabad

PART – II - Technical Bid

Client

Chief Manager ES&E
Indian Institute of Management Ahmedabad,
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The shortlisted bidders will be called to meet technical evaluation committee and make a presentation of their proposal (Technical bid) at IIMA.

The bidders are requested to prepare their own technical proposal. The technical bid shall contain all the relevant information which forms part of the technical bid. The information provided in the technical bid will be used for understanding and assessing/evaluating the quality of solution being proposed by the bidder. Technical score for the bidder will depend on the information provided herein. This information should include items such as:

Sr.	Description	Maximum Marks
1	Extent and Quality of Experience in providing/managing Security Services	70
2	Size of current business (turnover)	
3	Extent of national presence	
4	Client list, retention record and size/distribution of contracts completed/under execution	
5	Number of employees on the role	
6	Relevant registrations/license with statutory authorities like : 1. EPF, ESIC, Service Tax, Professional Tax and Labour Welfare Board. 2. PASARA License to run Security Business in Gujarat 3. With Labour Authority 4. Relevant ISO Certified	
7	Systems and processes followed for recruiting and training the employees	
8	Client satisfaction certificates (Completed and assignments on hand))	
9	Type of Office set up in Ahmedabad/ Gandhinagar	
10	Client site visit (if required)	
11	Reporting and Review Systems proposed	30
12	Capabilities/expertise of the bidder to guide in improving Security services	
13	Presentation at IIMA on the solution proposed	
14	Commitment of top management	

All the above information should be organized in logically structured form and submitted as technical bid with an index. Bidder is free to add any information that can help in assessing technical quality of the solutions proposed and which touches upon the parameters/attributes for technical assessment given in Chapter 6 in Part-1 of Pre-qualification document.

Guidelines:

It is desired that the bidder make an in depth survey of entire campus, understand the scope of work, buildings, grounds, campus residents habits / life / expectations etc. from the perspective of delivering best solution/ services.

The bidder needs to interact with IIMA Security In Charge to understand how the security services are managed at present and to which benchmark it needs to be improved.

After the detailed survey and understanding the bidder can propose the solution with detailed break up.

One shift to be considered as EIGHT hours of work/service.

Notes:

Estimated Break up of manpower required:

Sr.	Manpower	No. of Shifts in 24 hours	For Information- Per day wage (Basic + DA) for FY 2016-17	Remarks
1	Over all operation head	3		IIMA is planning to construct new dorms, Class room complex, sports complex and faculty and staff residences. In view of this the requirement of workmen may increase when these buildings are constructed in about 3 years' time.
2	Security Supervisor (Ex Service man)	03(On duty) +01 (Off Reliever)		
3	Security Supervisor (Civilian)	01		
4	Security Guards (Civilian)	86(on duty) +14(Off reliever) =100 per day.		
5	Allied Services	1	Proposed wage to be same as Security Guard (Civilian)	At present only at information center we need manpower for one shift per day

Indicative Monthly Bill Format for information

Description		Notation	Formula	Security Guard / Supervisor BASIC=
Rate		A		
Normal Duty	Shifts	B		
	Amount Rs.	C	A*B	
EL (BASIC)	Amount Rs.	D	C*12.09%	
Extra Duty (OT)	Shifts	E		
	Amount Rs.	F	A*E	
Total	Amount Rs.	G	C+F	
PF (BASIC) + Admn. Charge	13.36%	H	C*13.36%	
ESI(Total salary+EL)	4.75%	I	G*4.75%	
Service Charge (on Normal Duty only)	-----%	J	G*____%	
Sub Total -1		K	G+D+H+I+J	
Service Taxes = 15% of Sub Total - 1	15%	L	K*15%	
Grand Total	Amount Rs. = K + L			
Total Rs.				